

## The Joint Standing Committee on Planning and Arrangements (1997-2000)

### MEMBERSHIP

The Rev. Rosemari Sullivan, *Executive Officer of General Convention*, succeeding the Rev. Canon Donald A. Nickerson, Jr. who also served as Secretary of the House of Deputies\*

The Rt. Rev. Arthur B. Williams, Jr., *Vice President of the House of Bishops\**

The Very Rev. George Werner, *Vice President of the House of Deputies\**

The Rt. Rev. Mary Adelia R. McLeod, *Secretary of the House of Bishops\**

The Rt. Rev. Richard S. O. Chang, *Chair, Dispatch of Business, the House of Bishops*

Mr. John D. McCann, Esq., *Chair, Dispatch of Business, the House of Deputies*

Mr. Stephen Duggan, *Treasurer of the General Convention\**

Mrs. Jane W. Banning, *President of the National Board of the Episcopal Church Women*

Ms Sally Russell, *Vice President of Program of the National Board of the Episcopal Church Women\**

Mrs. Lori Ionntiu, *General Convention Manager\**

The Rev. Barnum McCarty, *One Presbyter or Deacon (Committee Chair)\**

Mrs. Scott Evans, *One Lay Person*

The Rt. Rev. W. Jerry Winterrowd, *Bishop of the Diocese in Which the Convention Meets*

Mr. Thomas F. Osborn, *General Convention Chair of Local Committee*

The Most Rev. Frank T. Griswold, *Presiding Bishop\**

Dr. Pamela P. Chinnis, *President of the House of Deputies (Committee Vice Chair)\**

Ms. Cheryl J. Dawkins, *Staff (Committee Secretary)*

\* member of the Executive Committee

Joint Rule of Order VI (18) of the Houses of the General Convention gives sole responsibility between Conventions for matters pertaining to planning and arrangements for the Convention to the Joint Standing Committee on Planning and Arrangements. Committee membership is ex officio except for one lay person and one presbyter or deacon appointed by the President of the House of Deputies.

### SUMMARY OF THE COMMITTEE'S WORK

The task of the Joint Standing Committee on Planning and Arrangements is to arrange for the meeting of the next General Convention and to propose an agenda which the Convention may accept or reject, with or without amendments. The Committee also investigates sites for future meetings of the General Convention and makes recommendations to the General Convention.

The full Committee held its first meeting January 20-21, 1998, in Denver, Colorado, site for the 2000 Convention. Dr. Pamela P. Chinnis, president of the House of Deputies, convened the meeting in the absence of the Presiding Bishop and announced that the two presiding officers had appointed the Rev. Barnum McCarty as chair. Ms. Cheryl J. Dawkins of the General Convention Office was elected secretary.

## PLANNING AND ARRANGEMENTS

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Arrangements for the 72nd General Convention, which had been held in Philadelphia, Pennsylvania, in 1997, were reviewed in detail and evaluated. The almost-new Convention Center provided more than ample space, with a convenient bridge to the hotel in which most legislative committees met. Once again there was general appreciation of the use of Bible-sharing table-groups of bishops, deputies, alternates, Triennial delegates, and visitors as part of the daily Eucharist. This practice was introduced at the 70th General Convention in Phoenix, and the majority of participants continue to find it provides a valuable spiritual focus and opportunity for building community. The hospitality of the host Diocese of Pennsylvania, regular worship, comfortable and relatively convenient facilities, and a deliberate focus on conducting legislative business in a timely and good-natured manner resulted in another convention remembered, by and large, for its efficiency and charity.

For the record, the following comparative registrations are reported:

	<b>1988</b>	<b>1991</b>	<b>1994</b>	<b>1997</b>
Bishops	188	202	204	233
Deputies & Alternates	1,135	1,111	1,126	1,201
Episcopal Church Women	475	484	471	455
Paid Visitors	1,500	1,776	2,788	5,831
Complimentary				
One-Day Passes	*1,814	1,347	399	116
Volunteers	1,200	1,250	**1,000	1,800

\* 1991 one-day figure includes 257 who registered more than once; 1994 includes only those who came in for evening forums, since the Complimentary One-Day passes had been discontinued.

\*\* Volunteer figures are always approximate, but the 1994 number is only an estimate as no local figures were available.

In Philadelphia, the House of Deputies, the House of Bishops, and the worship area occupied the three adjacent halls on the upper level of the Convention Center. The secretariats for both Houses and the central General Convention secretariat were adjacent to each other on the lower level below the House of Deputies, while the exhibits and registration area were on the lower level under the worship area, at the other end of the building which is bisected at ground level by a public street. The separation of the Houses from their secretariats caused some inconvenience, although the networked computer system linking the platforms to the secretariats helped to offset the geography of the building. At least as valuable was the personal support of many volunteers, especially the crew of diligent legislative aides. First used in 1994 to provide support for the chairs of legislative committees, the aides continued to prove their value.

In the House of Deputies, many straightforward Committee reports were printed as part of each daily calendar instead of on separate sheets, making it easier for deputies to keep track of items coming to the floor. A beneficial side-effect was reduction of pressure on the print shop, whose not quite satisfactory situation was never overcome despite relocating. Just over two million copies were made in Phoenix in 1991; in 1994 the total had dropped by 260,000, and 1,276,534 copies were made in 1997—a considerable savings

in paper, printer toner, and electricity, not to mention wear and tear on volunteers to make and transport them all, and bishops and deputies who didn't have to "click" their notebooks as often.

During its first meeting the Committee toured the Denver Convention Center facilities prior to reviewing plans for assigning space for 2000 Convention activities, and began work on the daily schedule, adapting the 1997 schedule to the July 5-16, 2000 dates for legislation in Denver. Several changes were made to accommodate the greater distances between hotels, the Convention Center, and most eating places. Amending the schedule continued at subsequent meetings, accommodating the Presiding Bishop's decision to lead a half-day meditative session early in the Convention, and providing additional opportunities for conversation on significant topics. The results appear in the Daily Agenda proposed in the resolution below.

The second meeting was held February 11, 1999, just prior to the Executive Council meeting in Denver. The Committee heard progress reports on various aspects of planning including worship, legislation, the Triennial Meeting, and Colorado Night, and worked further on the daily schedule. The final meeting was held January 14-15, 2000, just prior to the Executive Council meeting in New Orleans. Final adjustments were made to the Daily Agenda. The Presiding Officers asked the Committee to consider the situation regarding the possibility of patterns of racial discrimination by the Adams Mark hotel chain, including its Denver property, and to advise them about whether they should recommend to the Executive Council that the Convention withdraw from its contract for meeting and guest rooms there. Reports on other plans were approved.

**FINANCIAL REPORT FOR THE 1997-2000 TRIENNIUM**

	1998	1999	2000*
Expenses	\$973	\$31,707	\$15,000

budgeted [1998 & 1999 figures to come from General Convention Office]

**BUDGET REQUEST**

	2001	2002	2003
Committee	\$15,000	\$15,000	\$15,000
Sub-Committee - Site Visits		10,000	
<b>Total</b>	----- <b>\$15,000</b>	----- <b>\$25,000</b>	----- <b>\$15,000</b>

**RESOLUTIONS**

**Resolution A089 Joint Standing Committee on Planning and Arrangements Budget Appropriation**

- 1        *Resolved*, the House of \_\_\_\_\_ concurring, That there shall be appropriated
- 2        from the Budget of the General Convention the sum of \$55,000 for the expenses
- 3        of the Joint Standing Committee on Planning and Arrangements.

## PLANNING AND ARRANGEMENTS

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### Resolution A090 Daily Agenda of the 2000 General Convention

1           *Resolved*, the House of \_\_\_\_\_ concurring, That the 2000 General  
2 Convention function through the following activities:

- 3     1. formal legislative sessions of the two Houses;
- 4     2. a joint session for presentation of the budget proposal;
- 5     3. meetings of the legislative committees of the two Houses; and
- 6     4. open hearings to be conducted as needed by all legislative committees;
- 7         and be it further

8           *Resolved*, That the schedule and the daily timetable of the 73<sup>rd</sup> General  
9 Convention held in Denver, Colorado, be:

#### 10 **Sunday, July 2, 2000**

11 11:00 a.m. - 3:00 p.m.           Volunteer Gathering  
12 3:00 p.m. - 6:00 p.m.           Deputy Certification  
13 4:00 p.m. - 6:00 p.m.           Orientation for House of Deputies' Dispatch of  
14 Business

#### 15 **Monday, July 3, 2000**

16 9:00 a.m. - 12:00 p.m.          Orientation for Legislative Committee Officers and  
17 Aides  
18 9:30 a.m. - 5:00 p.m.          Deputy Certification  
19 2:00 p.m. - 6:00 p.m.          Legislative Committee Meetings  
20 8:00 p.m. - 10:00 p.m.         Legislative Committee Meetings

#### 21 **Tuesday, July 4, 2000**

22 9:00 a.m. - 12:00 p.m.         Legislative Committee Meetings  
23 9:30 a.m. - 1:45 p.m.         Deputy Certification  
24 2:00 p.m. - 3:30 p.m.         Presiding Officers' Presentation to Convention; Ori-  
25 entation  
26 3:30 p.m. - 5:30 p.m.         Deputy Certification  
27 4:00 p.m. - 5:30 p.m.         Orientation for Hispanic Deputies and Bishops  
28 4:00 p.m. - 6:00 p.m.         Legislative Committee Meetings  
29 8:00 p.m. - 10:00 p.m.         Legislative Committee Meetings

#### 30 **Wednesday, July 5, 2000**   **1st Legislative Day**

31 7:15 a.m. - 8:45 a.m.         Deputy Certification  
32 7:30 a.m. - 9:00 a.m.         Legislative Committee Meetings and Open Hearings  
33 9:30 a.m. - 10:45 a.m.         Eucharist & Scripture Reflection  
34 11:00 a.m. - 1:00 p.m.         Legislative Session  
35 1:00 p.m. - 1:30 p.m.         Deputy Certification  
36 1:00 p.m. - 2:30 p.m.         Lunch  
37 2:30 p.m. - 6:00 p.m.         Legislative Session  
38 8:00 p.m. - 10:00 p.m.         Conversations

#### 39 **Thursday, July 6, 2000**   **2nd Legislative Day**

40 9:00 a.m. - 12:00 p.m.         Jubilee Day Eucharist, Meditation by Presiding  
41 Bishop  
42 1:30 p.m. - 3:00 p.m.         Legislative Committee Meetings and Open Hearings  
43 3:00 p.m. - 3:30 p.m.         Deputy Certification

44	3:30 p.m. - 6:00 p.m.	Legislative Session
45	6:00 p.m.	End of time for filing resolutions
46	8:00 p.m. - 10:00 p.m.	CONVENTION FORUM
47	<b>Friday, July 7, 2000</b>	<b>3rd Legislative Day</b>
48	7:15 a.m. - 8:45 a.m.	Deputy Certification
49	7:30 a.m. - 9:00 a.m.	Legislative Committee Meetings and Open Hearings
50	9:30 a.m. - 10:45 a.m.	Eucharist and Scripture Reflection
51	11:00 a.m. - 1:00 p.m.	Legislative Session
52	1:00 p.m. - 1:30 p.m.	Deputy Certification
53	2:30 p.m. - 6:00 p.m.	Legislative Session
54	8:00 p.m. - 10:00 p.m.	PB&F and Legislative Committee Open Hearings
55	<b>Saturday, July 8, 2000</b>	<b>4th Legislative Day</b>
56	7:15 a.m. - 8:45 a.m.	Deputy Certification
57	7:30 a.m. - 9:00 a.m.	Legislative Committee Meetings and Open Hearings
58	9:30 a.m. - 10:45 a.m.	Eucharist and Scripture Reflection
59	11:00 a.m. - 1:00 p.m.	Legislative Session
60	1:00 p.m. - 1:30 p.m.	Deputy Certification
61	2:30 p.m. - 5:00 p.m.	Legislative Session
62		<i>Suggested evening for Seminary Dinners</i>
63	<b>Sunday, July 9, 2000</b>	<b>5th Day - Legislation Suspended for Day of Rest</b>
64	10:00 a.m.	Convention Eucharist and UTO In-Gathering
65	8:00 p.m. - 10:00 p.m.	Celebration of Ministry of Retiring President of the House of Deputies
66		
67	<b>Monday, July 10, 2000</b>	<b>6th Legislative Day</b>
68	7:15 a.m. - 8:45 a.m.	Deputy Certification
69	7:30 a.m. - 9:00 a.m.	Legislative Committee Meetings and Open Hearings
70	9:30 a.m. - 10:45 a.m.	Eucharist and Scripture Reflection
71	11:00 a.m. - 1:00 p.m.	Legislative Session
72	1:00 p.m. - 1:30 p.m.	Deputy Certification
73	2:30 p.m. - 6:00 p.m.	Legislative Session
74	<b>Tuesday, July 11, 2000</b>	<b>7th Legislative Day</b>
75	7:15 a.m. - 8:45 a.m.	Deputy Certification
76	7:30 a.m. - 9:00 a.m.	Legislative Committee Meetings and Open Hearings
77	9:30 a.m. - 10:45 a.m.	Eucharist and Scripture Reflection
78	11:00 a.m. - 1:00 p.m.	Legislative Session
79	1:00 p.m. - 1:30 p.m.	Deputy Certification
80	2:30 p.m. - 6:00 p.m.	Legislative Session
81	6:00 p.m. - 7:00 p.m.	Provincial Caucuses to nominate for PB Nominating Committee
82		<i>Suggested evening for Province Dinners</i>
83		
84	<b>Wednesday, July 12, 2000</b>	<b>8th Legislative Day</b>
85	7:15 a.m. - 8:45 a.m.	Deputy Certification
86	7:30 a.m. - 9:00 a.m.	Legislative Committee Meetings and Open Hearings
87	9:30 a.m. - 10:45 a.m.	Eucharist and Scripture Reflection

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88	11:00 a.m. - 1:00 p.m.	Legislative Session
89	1:00 p.m. - 1:30 p.m.	Deputy Certification
90	2:30 p.m. - 3:30 p.m.	Joint Session: Program, Budget & Finance
91	3:30 p.m. - 6:00 p.m.	Legislative Session
92		Diocese of Colorado Evening
93	<b>Thursday, July 13, 2000</b>	<b>9th Legislative Day</b>
94	7:15 a.m. - 8:45 a.m.	Deputy Certification
95	7:30 a.m. - 9:00 a.m.	Legislative Committee Meetings and Open Hearings
96	9:30 a.m. - 10:45 a.m.	Commissioning Eucharist
97	11:00 a.m. - 1:00 p.m.	Legislative Session
98		End of time for consideration of report of Program,
99		Budget & Finance
100	1:00 p.m. - 1:30 p.m.	Deputy Certification
101	2:30 p.m. - 6:00 p.m.	Legislative Session
102	8:00 p.m. - 10:00 p.m.	Reserve for Possible Legislative Session
103	<b>Friday, July 14, 2000</b>	<b>10th Legislative Day</b>
104	7:15 a.m. - 8:45 a.m.	Deputy Certification
105	9:00 a.m. - 10:15 a.m.	Eucharist
106	10:30 a.m. - 1:00 p.m.	Legislative Session
107	1:00 p.m. - 1:30 p.m.	Deputy Certification
108	2:30 p.m. - 6:00 p.m.	Legislative Session
109		Adjournment sine die

### Resolution A091 Daily Agenda Modification

- 1 *Resolved*, the House of \_\_\_\_\_ concurring, That neither House modify
- 2 the foregoing schedule without due notice to the other.

### POTENTIAL SITES FOR FUTURE GENERAL CONVENTIONS

The 1997 General Convention authorized consideration of Charlotte, North Carolina, Kansas City, Missouri, Minneapolis, Minnesota, and Salt Lake City, Utah as sites for the Convention in the year 2003. At the February 1999 meeting, the Committee received the results of preliminary investigations from the General Convention Manager. The Diocese of North Carolina had withdrawn its invitation because of the unexpected retirement of its bishop, and the hotels in Kansas City were a significant distance from the Convention Center. Reviewing all the data, including cost estimates, the Committee authorized official site visits by the Executive Committee to Minneapolis and Salt Lake City.

Following the visits, and after extensive discussion and telephone conferences, the majority of the Executive Committee voted by mail ballot to recommend Minneapolis as the site for the 74<sup>th</sup> General Convention in the year 2003. This vote was affirmed by telephone poll of the full Committee. Subsequently this recommendation was also endorsed by the Presidents of the Provinces, as required by canon, and by the Executive Council at its October 1999 meeting.

All requirements of Canon I.1.14(c) having thus been fulfilled, the Committee submits the following resolution:

**Resolution A092 Select Minneapolis as Site of General Convention in the Year 2003**

- 1           *Resolved*, the House of \_\_\_\_\_ concurring, That Minneapolis, Minnesota,
- 2           be selected as the site for the 74<sup>th</sup> General Convention in 2003.

**Explanation**

As Canon I.1.14(c) requires, the Committee has proceeded to “make all reasonable and necessary arrangements and commitments for that meeting of General Convention, subject to final approval of this General Convention.”

The Convention Manager reported having received invitations from a number of cities interested in hosting the convention in the year 2006, and briefly reported on facilities in each. In accordance with Canon I.1.14(a), the Committee proposes four possible sites for the Convention in the year 2003, and certifies to the Convention the general willingness of the dioceses of the prospective sites to have those cities considered.

**Resolution A093 Site of the 2006 General Convention**

- 1           *Resolved*, the House of \_\_\_\_\_ concurring, That the following four sites
- 2           be considered for the 2006 General Convention, and that no less than three
- 3           be selected for final consideration. The four sites are: Baltimore, Maryland;
- 4           Charlotte, North Carolina; Columbus, Ohio; San Antonio, Texas.