

## The Joint Standing Committee on Planning and Arrangements

Joint Rule of Order VI (18) of the Houses of the General Convention gives sole responsibility between Conventions for matters pertaining to planning and arrangements for the Convention to the Joint Standing Committee on Planning and Arrangements, with membership by rule as follows:

### MEMBERSHIP

- \*The Executive Officer of General Convention  
The Rev. Canon Donald A. Nickerson, Jr.
- \*Vice-President of the House of Bishops  
The Rt. Rev. James H. Ottley
- \*Vice-President of the House of Deputies  
The Rev. Wallace A. Frey, 1991-92; *vacant 1992-94*
- \*Secretary of the House of Bishops  
The Rt. Rev. Herbert A. Donovan, Jr.  
Secretary of the House of Deputies  
The Rev. Canon Donald A. Nickerson, Jr.
- Chair, Dispatch of Business, the House of Bishops  
The Rt. Rev. Frank H. Vest, Jr.
- Chair, Dispatch of Business, the House of Deputies  
John D. McCann, Esq.
- \*Treasurer of the General Convention  
Mrs. Nicholas T. Cooke III  
President of the Board of the Episcopal Church Women  
Mrs. Ginger Paul
- \*Vice-President for Program of the Board of the Episcopal Church Women  
Ms. Mary Leigh Armstrong
- \*General Convention Manager  
Mrs. Lori Ionntiu
- One Presbyter or Deacon  
The Rev. Harry V. Nevels, Jr.
- \*One Lay Person  
John K. Cannon, Esq.  
Bishop of the Diocese in which the Convention meets  
The Rt. Rev. Edward W. Jones
- General Convention Chair of Local Committee  
Mrs. Kathy Tyler-Scott
- \*The Presiding Bishop  
The Most Rev. Edmond L. Browning

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\*President of the House of Deputies  
Mrs. Pamela P. Chinnis, *Chair*  
Staff Person  
Ms. Cheryl J. Dawkins

\*Executive Committee

### SUMMARY OF THE COMMITTEE'S WORK

The task of the Joint Standing Committee on Planning and Arrangements is to arrange for the meeting of the next General Convention and to propose an agenda which the Convention may accept or reject, with or without amendments. The Committee also investigates sites for future meetings of the General Convention and makes recommendations to the General Convention.

On January 27-28, 1992, the full committee held its first meeting in Indianapolis, Indiana, site for the 1994 Convention. Mrs. Pamela P. Chinnis, President of the House of Deputies, was elected chair, and Ms. Cheryl J. Dawkins of the General Convention Office was elected secretary.

Arrangements for the 70th General Convention, which had been held in Phoenix, Arizona, in 1991, were reviewed in detail and evaluated. There was widespread appreciation of the use of Bible-sharing table-groups of bishops, deputies/alternates, Triennial delegates and visitors as part of the daily Eucharist. Although some small groups did not function well, the majority of participants found the experience provided a valuable spiritual focus and opportunity for building community.

In keeping with the decision to adopt a simpler Convention life-style as part of a witness against Arizona's late-1990 decision not to observe the Martin Luther King, Jr., holiday, most 1991 exhibitors scaled back their displays so only 23,000 square feet were needed compared with 28,100 in 1988; 57 food and beverage functions were arranged compared with 127 in 1988; 990 persons participated in the community box lunch program; and \$4,500 received from hotels in lieu of guest amenities (shampoo, soap) was given to diocesan shelter programs. Most Convention-goers found the modest style comfortable, appropriate and in keeping with religious principles.

The following resolution was adopted:

Resolved, That the Joint Standing Committee on Planning and Arrangements expresses to the Diocese of Arizona and the Diocese of Navajoland its appreciation and thanks for the efficient, welcoming and gracious hospitality as hosts at the 70th General Convention of the Episcopal Church.

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## PLANNING AND ARRANGEMENTS

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For the record, the following comparative registrations are reported:

	1988	1991
Bishops	188	202
Deputies/Alternates	1,135	1,111
Episcopal Church Women	475	484
Paid Visitors	1,500	1,776
Complimentary One-Day Passes	1,814	1,347*
Volunteers	1,200	1,250

*\*includes 257 who registered more than once*

The physical proximity, staff and volunteer support, and central coordination between secretariats of the two Houses in Phoenix was deemed successful, while experience with word processing and computer tracking of legislation in 1991 suggest ever-expanding future possibilities. The ease and speed of printing and photocopy technology facilitates timely distribution of information and thus expedites the legislative process, but it has contributed to an alarming increase in paper consumption, from 751,000 impressions in 1982 to more than two million in 1991. Proliferation of resolutions accounts for much of this: simply providing a copy of each of the 350 resolutions not included in the 1991 Blue Book for the notebooks of every bishop, deputy and alternate registered at the Convention alone requires half a million copies. Put another way, distribution of each resolution from a bishop, deputy or diocese, each committee report, each amendment or substitution, each legislative calendar, uses a minimum of three reams of paper. Hence measures to limit and consolidate legislative proposals prior to submission have significant implications for stewardship of resources as well as for improving the work flow and substantive decision-making of the Convention.

The Committee toured the Hoosier Dome and Convention Center facilities prior to reviewing plans for assigning space for 1994 Convention activities; assigned task groups to bring recommendations about use of technology, orientation, handling resolutions, the secretariat, visitors, an organizational chart of convention responsibilities, and volunteer assistants; and began work on the daily schedule within a framework beginning Wednesday, August 24, through Friday September 2, 1994. The latter was continued at subsequent meetings, and the results will be found in the Daily Agenda proposed below.

Exhibit plans were discussed and a motion carried that booths be limited to 20'x30', in the context of discouraging lavish displays while encouraging exchange of valuable information and resources, and providing a congenial setting for the informal contacts that nurture relationships and community within the hubbub of Convention. The committee also endorsed continuation of the simpler life style approach, including foregoing amenities in hotels and encouraging modest receptions and meal functions.

At its second meeting, January 11-12, 1993, the Committee heard reports from the task groups and discussed proposals for streamlining the legislative process, including increased use of the Consent Calendar in the House of Deputies and introduction of this device in the House of Bishops. The Committee adopted a motion calling for a change in the rules to permit a two-thirds vote in a Legislative Committee to place an item on the Consent Calendar, rather than the current requirement of a unanimous committee vote, and

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voted against considering electronic voting in 1994, given high costs and uncertain benefits, but encouraged expanded use of audio-visual aids and computer support. A proposal for volunteer legislative assistants to provide logistical support for Legislative Committees was approved, for implementation by the Presiding Officers on a trial basis at the 1994 Convention. The Committee also discussed worship plans, agreed to include a free afternoon in the middle of Convention, and discussed procedures for election to the Joint Nominating Committee for the Election of the Presiding Bishop. Plans for the Triennial Meeting were reviewed, and a Joint Session on Sexism organized by the Episcopal Churchwomen was approved.

### Resolution #A106

#### DAILY AGENDA OF THE 1994 GENERAL CONVENTION

1 *Resolved*, the House of \_\_\_\_\_ concurring, **That the 1994 General Convention function**  
2 **through the following activities:**

- 3     **1. Formal legislative sessions of the two Houses;**
- 4     **2. The several joint sessions;**
- 5     **3. Meetings of the legislative committees of the two Houses; and**
- 6     **4. Open hearings to be conducted as needed by all legislative committees; and**  
7 be it further

8 *Resolved*, **That the schedule and the daily timetable of the 71st General Convention**  
9 **held in Indianapolis, Indiana, 1994, be:**

#### 10 **Sunday, August 21, 1994**

- |                              |   |
|------------------------------|---|
| 11     3:00 p.m. - 6:00 p.m. | Deputy Certification                                    |
| 12     4:00 p.m. - 6:00 p.m. | Orientation for House of Deputies' Dispatch of Business |

#### 13 **Monday, August 22, 1994**

- |                               |  |
|-------------------------------|--|
| 14     9:00 a.m. - 12:00 p.m. | Orientation & Training for Chairs, Vice Chairs,<br>Secretaries of Committees |
| 15                            |  |
| 16     2:00 p.m. - 3:00 p.m.  | Volunteer Welcome and Introduction   |
| 17     2:00 p.m. - 6:00 p.m.  | Committee Meetings   |

#### 18 **Tuesday, August 23, 1994**

- |                               |   |
|-------------------------------|---|
| 19     9:00 a.m. - 12:00 p.m. | Committee Meetings                                |
| 20     2:00 p.m. - 3:30 p.m.  | Orientations for all Bishops and Deputies         |
| 21     4:00 p.m. - 5:00 p.m.  | Orientation for all Hispanic Deputies and Bishops |
| 22     4:00 p.m. - 6:00 p.m.  | Committee Hearings                                |
| 23     8:00 p.m. - 10:00 p.m. | Committee Hearings                                |

#### 24 **Wednesday, August 24, 1994 - 1st Legislative Day**

- |                                |                      |
|--------------------------------|----------------------|
| 25     7:30 a.m. - 8:45 a.m.   | Deputy Certification |
| 26     7:30 a.m. - 9:00 a.m.   | Committee Meetings   |
| 27     9:15 a.m. - 10:30 a.m.  | Opening Eucharist    |
| 28     10:45 a.m. - 12:45 p.m. | Legislative Session  |

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**PLANNING AND ARRANGEMENTS**

1	12:45 p.m. - 2:00 p.m.	Lunch
2	2:00 p.m. - 4:15 p.m.	Legislative Session
3	4:30 p.m. - 6:00 p.m.	Joint Session
4	8:00 p.m. - 10:00 p.m.	CONVENTION FORUM
5	<b>Thursday, August 25, 1994 - 2nd Legislative Day</b>	
6	7:30 a.m. - 8:45 a.m.	Deputy Certification
7	7:30 a.m. - 8:45 a.m.	Committee Meetings
8	9:00 a.m. - 11:00 a.m.	Bible Sharing, Eucharist and Theological Reflection
9	11:15 a.m. - 12:45 p.m.	Legislative Session
10	12:45 p.m. - 2:00 p.m.	Lunch
11	2:00 p.m. - 3:00 p.m.	Joint Session: Reports of Presiding Bishop and Executive Council
12		
13	3:15 p.m. - 5:15 p.m.	Legislative Session
14	5:15 p.m. - 5:30 p.m.	Break
15	5:30 p.m. - 6:15 p.m.	Provincial Caucuses to nominate for Presiding Bishop Nominating Committee
16		
17	6:00 p.m.	<i>End of time for filing resolutions</i>
18	8:00 p.m. - 10:00 p.m.	CONVENTION FORUM
19	<b>Friday, August 26, 1994 - 3rd Legislative Day - FAST DAY</b>	
20	7:30 a.m. - 8:45 a.m.	Deputy Certification
21	7:30 a.m. - 9:00 a.m.	Committee Meetings
22	9:15 a.m. - 10:30 a.m.	Bible Sharing and Eucharist
23	10:45 a.m. - 12:45 p.m.	Legislative Session
24	12:00 p.m. - 12:30 p.m.	House of Deputies Special Order of Business: Program, Budget & Finance
25		
26	2:00 p.m. - 3:45 p.m.	Legislative Session
27	2:00 p.m. - 2:30 p.m.	House of Bishops Special Order of Business: Program, Budget & Finance
28		
29	4:00 p.m. - 6:00 p.m.	Joint Meeting, House of Deputies, House of Bishops and Episcopal Church Women — "A Vision of Wholeness: Overcoming Sexism"
30		
31		
32	8:00 p.m. - 10:00 p.m.	Committee Open Hearings
33	<b>Saturday, August 27, 1994 - 4th Legislative Day</b>	
34	7:30 a.m. - 8:45 a.m.	Deputy Certification
35	7:30 a.m. - 8:45 a.m.	Committee Meetings
36	9:00 a.m. - 11:00 a.m.	Bible Sharing, Eucharist and Theological Reflection
37	11:15 a.m. - 12:45 p.m.	Legislative Session
38	12:45 p.m. - 2:00 p.m.	Lunch
39	2:00 p.m.	FREE AFTERNOON
40		<i>Suggested evening for Seminary Dinners</i>
41	<b>Sunday, August 28, 1994 - 5th Legislative Day</b>	
42	11:00 a.m. - 12:30 p.m.	Convention Eucharist and United Thank

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1		Offering Ingathering
2	1:00 p.m. - 2:00 p.m.	Deputy Certification
3	2:00 p.m. - 6:00 p.m.	Legislative Session
4	8:00 p.m. - 10:00 p.m.	CONVENTION FORUM
5	<b>Monday, August 29, 1994 - 6th Legislative Day</b>	
6	7:30 a.m. - 8:45 a.m.	Deputy Certification
7	7:30 a.m. - 9:00 a.m.	Committee Meetings
8	9:15 a.m. - 10:30 a.m.	Bible Sharing and Eucharist
9	10:45 a.m. - 12:45 p.m.	Legislative Session
10	12:45 p.m. - 2:00 p.m.	Lunch
11	2:00 p.m. - 6:00 p.m.	Legislative Session
12	8:00 p.m. - 10:00 p.m.	CONVENTION FORUM or Legislative Session
13	<b>Tuesday, August 30, 1994 - 7th Legislative Day</b>	
14	7:30 a.m. - 8:45 a.m.	Deputy Certification
15	7:30 a.m. - 9:00 a.m.	Committee Meetings
16	9:15 a.m. - 10:30 a.m.	Bible Sharing and Eucharist
17	10:45 a.m. - 12:45 p.m.	Legislative Session
18	12:45 p.m. - 2:00 p.m.	Lunch
19	2:00 p.m. - 6:00 p.m.	Legislative Session
20		<i>Suggested evening for Province Dinners</i>
21	<b>Wednesday, August 31, 1994 - 8th Legislative Day</b>	
22	7:30 a.m. - 8:45 a.m.	Deputy Certification
23	7:30 a.m. - 9:00 a.m.	Committee Meetings
24	9:15 a.m. - 10:30 a.m.	Bible Sharing and Eucharist
25	10:45 a.m. - 12:45 p.m.	Legislative Session
26	12:45 p.m. - 2:00 p.m.	Lunch
27	2:00 p.m. - 2:45 p.m.	Joint Session: Program, Budget & Finance
28	3:00 p.m. - 5:30 p.m.	Legislative Session
29		<i>End of time allowed for filing committee reports (except</i>
30		<i>on messages or Program, Budget &amp; Finance)</i>
31	7:15 p.m. - 10:00 p.m.	INDIANA NIGHT
32	<b>Thursday, September 1, 1994 - 9th Legislative Day</b>	
33	7:30 a.m. - 8:45 a.m.	Deputy Certification
34	7:30 a.m. - 9:00 a.m.	Committee Meetings & Open Hearings for Program,
35		Budget & Finance
36	9:15 a.m. - 10:30 a.m.	Bible Sharing and Eucharist
37	10:45 a.m. - 12:45 p.m.	Legislative Session
38		<i>End of time for consideration of report of Program,</i>
39		<i>Budget &amp; Finance</i>
40	12:45 p.m. - 2:00 p.m.	Lunch
41	2:00 p.m. - 6:00 p.m.	Legislative Session
42	8:00 p.m. - 10:00 p.m.	Legislative Session

1	<b>Friday, September 2, 1994 - 10th Legislative Day</b>	
2	7:15 a.m. - 8:00 a.m.	Deputy Certification
3	8:00 a.m. - 9:15 a.m.	Closing Worship
4	9:30 a.m. - 12:45 p.m.	Legislative Session
5	12:45 p.m. - 2:00 p.m.	Lunch
6	2:00 p.m. - 6:00 p.m.	Legislative Session
7	6:00 p.m.	<i>Adjournment sine die</i>

**Resolution #A107**

- 1 *Resolved*, the House of \_\_\_\_\_ concurring, **That neither House modify the foregoing**  
2 **schedule without due notice to the other.**

**POTENTIAL SITES FOR FUTURE GENERAL CONVENTIONS**

The 1991 General Convention authorized consideration of Anaheim, Denver, New Orleans, Orlando and Philadelphia as sites for the 1997 Convention. The General Convention Manager and Executive Officer were authorized to undertake preliminary visits to Denver, Orlando and Philadelphia. In January 1993 the Committee adopted a motion selecting Philadelphia as first choice, with Orlando as second choice, both to receive formal site visits from the Executive Committee, and agreeing to initiate and maintain dialogue with Denver in connection with the disputed anti-gay rights ballot measure in Colorado. Uncertainties about dates and space which arose during the site visits led the Committee to authorize a site visit to Denver also, where presentations from the diocese and from city and state officials provided valuable information about the ambiguous situation and ongoing legal battle regarding the civil rights of lesbians and gay men in the state.

After full discussion of all three sites, the Executive Committee voted to recommend Philadelphia as site for the 1997 Convention, and this vote was affirmed by telephone poll of the full Committee. Subsequently this recommendation was also endorsed by the Presidents of the Provinces, and by the Executive Council at its June 1993 meeting. All requirements of Canon I.1.14(c) having thus been fulfilled, the Committee submits the following resolution:

**Resolution #A108**

Site of the 1997 General Convention

- 1 *Resolved*, the House of \_\_\_\_\_ concurring, **That Philadelphia, Pennsylvania, be selected as**  
2 **the site for the 1997 General Convention.**

As Canon I.1.14(c) requires, the Committee has proceeded to "make all reasonable and necessary arrangements and commitments for that meeting of General Convention, subject to final approval of this General Convention." The Committee also offered support to the

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Diocese of Colorado, and continues to monitor the legal situation in hopes of being able to consider Denver as a Convention site at a later date.

The Convention Manager reported having received invitations from a number of cities interested in hosting the Convention in the year 2000 and briefly reported on facilities in each. In accordance with Canon I.1.14(a), the Committee proposes five possible sites for the Convention in the millennial year 2000 and certifies to the Convention the general willingness of the dioceses of the prospective sites to have those cities considered.

**Resolution #A109**

Site of the 2000 General Convention

1 *Resolved*, the House of \_\_\_\_\_ concurring, **That the following five sites be considered for**  
2 **the 2000 General Convention, and that no less than three be selected for final**  
3 **consideration:**

4       **The five sites are: Anaheim**  
5                               **Cincinnati**  
6                               **Denver**  
7                               **Minneapolis**  
8                               **St. Louis.**

**1992-94 FINANCIAL INFORMATION**

	1992	1993	1994
	Expended	Expended	Budget
	\$ 8,432	\$18,599	\$14,742

**PROPOSED BUDGET FOR THE COMING TRIENNium**

	1995	1996	1997
Committee	\$11,520	\$11,760	\$15,680
Subcommittees	<u>          </u>	<u>8,820</u>	<u>          </u>
	\$11,520	\$20,580	\$15,680

**BUDGET APPROPRIATION FOR PLANNING AND ARRANGEMENTS**

**Resolution #A110**

1 *Resolved*, the House of \_\_\_\_\_ concurring, **That there shall be appropriated from the**  
2 **Assessment Budget of the General Convention the sum of \$47,780 for the expenses of**  
3 **the Joint Standing Committee on Planning and Arrangements.**