

The Committee on Planning and Arrangements

Joint Rule of Order No. Six of the Houses of the General Convention gives sole responsibility between Conventions for matters pertaining to planning and arrangements for the Convention to the Committee on Planning and Arrangements.

In consultation with the presidents of the two Houses, the chairmen of the Joint Committees and the Joint Commissions, the Executive Council and others as necessary, the Committee on Planning and Arrangements arranges for the meeting of the Convention and proposes an agenda to the General Convention for its adoption. The Committee also investigates possible sites for future Conventions and reports its recommendations to the General Convention.

The Committee is composed, ex-officio, of the Executive Officer of the General Convention, the Bishop and General Chairman of Arrangements of the local committee of the Diocese in which the General Convention is held, the vice-presidents, the secretaries and chairmen of the Committees on Dispatch of Business of the two Houses, and the General Convention Manager. In addition to the ex-officio members of the Committee, the Rev. William F. Maxwell of Oklahoma of the Convention management staff; Dr. Anne Harrison, Women's Lay Ministries Coordinator; Mr. John Goodbody, Executive for Communications; the Rev. Richard Anderson, Assistant to the Presiding Bishop; and the Rev. Charles Cesaretti, Hunger Officer, were of good resource support to the Committee. The Presiding Officers of the two Houses, the Rt. Rev. John M. Allin and Dr. Charles Lawrence, and Mrs. Daniel S. Connelly, presiding officer of the Triennium, met with the Committee.

The Committee met November 10, 1976, at the Episcopal Church Center, New York, to evaluate the planning and arrangements for the 1976 Minnesota Convention. The Committee met two other times to plan and arrange for the 1979 Colorado Convention: Denver, Colorado, February 3-4, 1977, and St. Louis, Missouri, March 28-29, 1979.

In the 1976-78 triennium the Committee on Planning and Arrangements spent \$3,851 received from the General Convention treasurer for its meetings.

Future Sites for the Meeting of the General Convention

The General Convention designated the site for its 1982 meeting as Milwaukee, with the provision that the necessary hotel rooms would be available by that date. When it became evident that the rooms necessary to house the Convention would not be available, the Presiding Bishop, with approval of the Executive Council and acting under the authority of Article I, Section 6 of the Constitution, designated New Orleans, Diocese of Louisiana, as the site of the 1982 General Convention.

By previous action of the Convention, Anaheim, Diocese of Los Angeles, has been designated as the Convention site for 1985.

The Committee on Planning and Arrangements has requested the General Convention Manager, Mr. Bob Wallace, to present to the Joint Committee on Future Sites of the General Convention the possible and available sites that meet the present require-

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ments for the 1988 meeting of the Convention. A study of the possible meeting of the Convention on a college campus will be included.

The minimum requirements for the meeting of the General Convention and the Triennial make optimum demands upon the Convention city. The following specifications should be given to any prospective host city or campus.

1. 3,500 sleeping rooms, half of which should be private room accommodations. The number of private baths should equal the number of rooms; if not, the ratio should be indicated. Rooms needed 18-20 days. Full service needed.
2. Three meals daily for between 5,000 to 8,000 persons. In addition, 250 organized food and beverage functions throughout the period of 13 days. The times for daily meals would have to be from 6 AM until 11 PM daily.
3. Dates of availability should be 13 days for the General Convention meeting, 10 days for set-up, and 4 days for move-out. This would be a total of 27 days needed in July or August of 1982, 1985, 1988 or 1991.
4. The number of chairs, tables, desks, sound equipment, risers, platforms and other items in your inventory should be indicated together with the charge for rental, if any. Also, any charge for labor set-up and removal should be shown. Our needs are as follows:
 - a. Tables (8' x 30") 800
 - b. Chairs (cushioned bottoms and backs) 7,000
 - c. Platform staging 3,000 sq. ft.
 - d. Seating risers 4,000 people
 - e. Desks (executive and typing) 50

Type of loading and unloading facilities available to support minimum of 14 tractor trailers.

5. Space requirements:

- a. House of Deputies 50,000 sq. ft.
- b. House of Bishops 9,000 sq. ft.
- c. Triennial 20,000 sq. ft.
- d. 45 to 50 Conference rooms and Offices
varying from 1400 s.f. to 5600 s.f.
- e. Worship Service 7,500 to
10,000 seats

6. Telephone capacity to support 100-125 telephones with a central switchboard.
7. 24 hour accessibility into a number of office spaces.
8. Sufficient electrical capability in some areas to support numerous electrical machines, typewriters, recorders, etc.
9. Type of security service available to provide 24 hour security of all spaces.

The Committee on Planning and Arrangements would register its concern for the future of the Convention. With increasing membership added by the division and hence addition of dioceses, and with the spiraling cost due to inflation, the Committee on Planning and Arrangements can foresee the time when the Church will have an unmanageable Convention. Therefore, the Committee has also requested the General Convention Manager to do a study of the Convention, projecting it into various configurations and to present the study to appropriate Legislative Committees of the General Convention.

Worship at the Convention

Each House, faithful to its own Rules of Order, will begin each legislative day with devotions. In all of the downtown hotels in Denver the Diocese of Colorado will provide for a daily Eucharist at 7 AM. The Diocese will also provide in the Convention Center a Chapel of the Transfiguration wherein members of the Convention and visitors may rest and pray. The chapel will replace the "Prayer Tent" of the two previous Conventions as the center for the unofficial devotional life of the Convention.

On Sunday morning, September 9, the opening Eucharist of the Convention will be

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celebrated in all of the Churches of the Diocese of Colorado using the propers for the Mission of the Church, II.

At 5:30 PM in the theater of the Convention complex the members of the Convention and of the Triennium will attend an Opening Service of preparation and intercession, the Bishop of Colorado being the celebrant, and the Presiding Bishop being the preacher. The lessons will be "For a Church Convention."

At an 11 AM Eucharist in the Arena of the Convention Center, on Sunday, September 16, the United Thank Offering will be presented by diocesan representatives. The Presiding Bishop will be the celebrant using Rite II of the Proposed Book of Common Prayer, and Archbishop Scott, Primate of Canada, will be the preacher.

On the last day of the Convention, the two Houses will begin the legislative day in joint session for their devotions wherein the Service of Commitment to Christian Service will be used.

Legislative Process

The process whereby the substantive matters presented to the Convention become legislation is described by the Rules of Order adopted by both Houses and are to be found in Part VI of the Supplement of the Journal of the 1976 General Convention.

Resolution #A—73

Resolved, the House of _____ concurring, That the 1979 General Convention function through the following activities:

1. **Formal legislative sessions of the two Houses**
2. **Meetings of the Legislative Committees of the two Houses, and**
3. **Open hearings to be conducted as needed by all Committees and Commissions.**

The Committee proposes the following schedule and daily timetable for the Convention:

Resolution #A—74

Resolved, the House of _____ concurring, That the schedule and daily timetable of the 1979 General Convention be:

September 9, Sunday

— AM, Opening Eucharist in Denver Churches

3:00-5:00 PM, Legislation

5:30 PM, Service of Preparation and Intercession for Bishops, Deputies, and Triennial Delegates

8:00 PM, Open hearings

September 10, Monday

7:00 AM, Eucharist in hotels

8:00-10:00 AM, Committee meetings

10:30-12:30 PM, Legislation

2:00- 5:30 PM, Committee meetings

5:45- 6:45 PM, Presiding Bishop's Fund reception and film

8:00 PM, Open hearings

September 11, Tuesday

7:00 AM, Eucharist in hotels

8:00-10:00 AM, Committee meetings

10:30-12:30 PM, Legislation

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2:00- 3:40 PM, *Joint session — Executive Council*
4:00- 5:30 PM, *Legislation or Committee meetings*
8:00 PM, *Open hearings*

September 12, Wednesday

7:00 AM, *Eucharist in hotels*
8:00-10:00 AM, *Committee meetings*
10:30-12:30 PM, *Legislation*
2:00- 5:30 PM, *Legislation or Committee meetings*
8:00 PM, *Open hearings*

September 13, Thursday

7:00 AM, *Eucharist in hotels*
8:00-10:00 AM, *Committee meetings*
10:30-12:30 PM, *Legislation*
2:00- 5:30 PM, *Legislation*
8:30 PM, *Colorado Celebration*

September 14, Friday

7:00 AM, *Eucharist in hotels*
8:00-10:00 AM, *Committee meetings*
10:30-12:30 AM, *Legislation*
2:00-5:30 PM, *Legislation*
8:30 PM, *Presiding Bishop's Advisory Committee on Hunger presents
John Denver in concert for the benefit of the Presiding Bishop's Fund for
World Relief*

September 15, Saturday

7:00 AM, *Eucharist in hotels*
8:00- 9:00 AM, *Committee meetings*
9:30-11:15 AM, *Joint session — Program, Budget and Finance*
11:30-12:30 PM, *Legislation*

September 16, Sunday

11:00 AM, *Eucharist, United Thank Offering Presentation*
8:00 PM, *Open hearing, Program, Budget & Finance*

September 17, Monday

7:00 AM, *Eucharist in hotels*
8:00-10:00 AM, *Committee meetings*
10:30-12:30 PM, *Legislation*
2:00- 5:30 PM, *Legislation*
8:00 PM, *Program on Societal Values*

September 18, Tuesday

7:00 AM, *Eucharist in hotels*
8:00-10:00 AM, *Committee meetings*
10:30-12:30 PM, *Legislation*
2:00- 5:30 PM, *Legislation*

September 19, Wednesday

7:00 AM, *Eucharist in hotels*
8:00-10:00 AM, *Committee meetings*
10:30-12:30 PM, *Legislation*
2:00- 5:30 PM, *Legislation*

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September 20, Thursday

7:00 AM, Eucharist in hotels

9:00 AM, Joint session — Devotions

9:30-12:30 PM, Legislation

12:30 PM, Adjournment

Resolution #A—75

Resolved, the House of _____ concurring, That neither House modify the foregoing schedule without notice to the other.

The Planning and Arrangements Committee has given its approval for the Presiding Bishop's Advisory Committee on Evangelism to conduct a workshop on Evangelism or Renewal. The Presiding Officers of the two Houses will encourage diocesan Bishops to invite visitors to the Convention and Deputies who are without specific committee assignments to attend. The purpose of the workshop will be to share some of the best thoughts, experiences and practical applications available in evangelism and renewal.

Also, the Committee gave approval for the Presiding Officers of the two Houses to arrange for a presentation of Societal Values by guest speakers on the evening of September 17.

Resolution #A—76

Resolved, the House of _____ concurring, That the sum of \$10,200 be appropriated by the General Convention budget for the meetings of the Committee on Planning and Arrangements of the General Convention for the Triennium, 1980-82.

Respectfully submitted,

Scott Field Bailey
Bishop of West Texas
Chairman, Planning & Arrangements Committee

Members:

Vice President, House of Bishops, The Rt. Rev. George M. Murray
Vice-President, House of Deputies, The Very Rev. David B. Collins
Secretary, House of Bishops, The Rt. Rev. Scott Field Bailey
Secretary, House of Deputies, The Rev. Canon James R. Gundrum
Chairman, Dispatch of Business, House of Bishops, The Rt. Rev. William E. Sanders
Chairman, Dispatch of Business, House of Deputies, The Hon. George T. Shields
General Convention Manager, Mr. Bob Wallace
Bishop of Host Diocese, The Rt. Rev. William C. Frey
Chairman for Host Diocese, The Rev. Canon Harry Christopher
Secretary, Mrs. Jane Wallace