

## The Church Historical Society

The Archives and Library of the Church Historical Society serves the Episcopal Church as its agent in preserving all official documents and papers of the General Convention and its Commissions, Committees, Agencies and Boards, and of the Executive Council. In addition, they contain valuable archival materials in the form of the unpublished papers of bishops, other clergymen, lay persons and voluntary associations which have given leadership and direction to the Church throughout its history.

The collection is an indispensable resource of knowledge of the life and mission of the Church. Dr. Nelle Bellamy is the Archivist.

The Board of the Church Historical Society, at the request of the General Convention, has assumed responsibility for the care and management of the Archives and its Library.

The Society also publishes a quarterly *Historical Magazine* which makes available studies by scholars of the history of the Church and its achievements as well as inventories of the Archives. The editor is the Rev. Dr. John F. Woolverton.

### PERSONNEL AND ACTIVITIES

#### Officers and Executive Board Members

The triennium has seen several changes on the executive board and in the officers. In 1976 the Rt. Rev. Scott Field Bailey was elected President of the Society. Several new Board members were elected to fill vacancies: Dr. Charles R. Lawrence (President of the House of Deputies), Mr. Kenneth W. Miller (Treasurer of the General Convention), The Very Rev. Gordon Charlton, Dr. David Gracy, The Rev. J. Robert Wright. Those who went off the Board during the past triennium: Dr. Arthur B. Chitty, The Rt. Rev. Robert F. Gibson and the Rev. John B. Coburn. In 1978 the Rev. John F.

---

#### MEMBERSHIP ANALYSIS

	1976	1977	1978
Regular Subscription Members	940	960	767
Patron & Sustaining Members	50	39	56
Institution Members	676	669	606
Complimentary Exchange	51	49	48
Life	23	20	20
	<hr/> 1,740	<hr/> 1,737	<hr/> 1,497*

\*This significant drop is partly due to the canceling of non-paying members and partly due to the increase in the membership fee.

---

Woolverton became the Editor of the *Historical Magazine*, replacing the Rev. Lawrence L. Brown who retired after serving in that position since 1962.

### THE HISTORICAL MAGAZINE

The *Historical Magazine of the Episcopal Church* was founded in 1932 and placed under a Joint Commission on the Historical Magazine by the General Convention of the church. In 1961 the General Convention entrusted the publication of the magazine to the Church Historical Society and provided \$1,000 per year to help pay for the publication costs. From 1962 until 1977 the Rev. Dr. Lawrence L. Brown served as Editor of the Magazine. He was succeeded by the Rev. Dr. John F. Woolverton. The Book Section Editor is the Rev. Dr. J. Carlton Hayden.

The Historical Magazine has published almost a thousand articles during the course of its career. It has printed historical articles on the Episcopal Church, the Church of England and on Anglican Churches throughout the world. It regularly reviews publications dealing with historical studies pertinent to Anglican studies and it reprints original documents relating to the special interests of the Magazine. In recent years the Magazine has put out editions dealing with themes of special interest to the church at large, themes such as the bicentennial celebration of the nation, missions, and the social concerns of the church. Future issues will deal with such themes as Anglican theology and the Episcopal Church in the twentieth century.

The Magazine has of late actively sought to encourage the development of Episcopal historical scholarship. A Nelson R. Burr Prize for a historical monograph on Episcopal Church history has been established to encourage undergraduate and graduate students to study Episcopal Church History. Efforts are also being made to encourage research in modern Episcopal Church developments and in the intellectual history of the Episcopal Church.

Rising costs in publication have forced the Historical Society to raise the subscription rate of the Magazine from \$10.00 to \$15.00 during the last triennium. This increase does not suffice to offset the inflationary costs of publication. At the same time the Historical Magazine will no longer receive financial support of the General Convention at the end of the present triennium (1976-1979). If the Magazine is to continue publication, funds must be found to meet the increased cost of publishing and to replace the loss of General Convention support. The growing interest in the church in Anglican history encourages the Historical Society to think that support for the Magazine will be found.

### HISTORIOGRAPHERS

The diocesan Historiographers continue their work, under the leadership of Dr. Burr, Dr. Chitty, The Rev. Charles F. Rehkopf of St. Louis, and Phillip Shutt of the Diocese of Springfield. Three annual meetings of the group have been held—the first at Princeton University, Princeton, New Jersey in June 1976; the second in June 1977 in Springfield, Illinois; and the third in August 1978 at the Conference Center, Amarillo, Texas. The programs at these meetings include substantial papers of historical interest and practical workshops in the tasks of writing diocesan and parish histories. The Historiographers Newsletter is published semi-annually through the courtesy of Hobart

## APPENDICES

---

College. All our Dioceses are asked to support these men and women with resources to help them do the task which is assigned to them.

### REPORT OF THE ARCHIVIST 1976-1979

#### Staff

Archivist/Historian — full time  
Assistant Archivist/Librarian — full time  
Research Assistant — part time  
Bookkeeper, Receptionist, Typist — part time

The Assistant Archivist is Mrs. Elinor Hearn who has both archival and library credentials. She has been a full time staff member for three years and was a part time member for six years before that. Her professional competence, her untiring patience with researchers and her accumulated experience are invaluable in administering the Archives. For a number of years the Archivist has been concerned that a large portion of knowledge about the Archives was largely in the head of the Archivist. Now the Archives has two heads which share this knowledge.

Mrs. Mae Lofgreen, who is Assistant-Secretary/Treasurer for the Society, is also bookkeeper, receptionist and typist for the Archives. This is a part time position. Combining her responsibilities for the Society and the Archives has not only been a better stewardship of our funds but it is a very pleasant and happy arrangement.

Mr. Stephen Hearn, our competent research assistant, works 20 hours a week and is presently arranging records of the Executive Council.

#### Accessions\*

##### *Archival Records from the General Convention and the Executive Council*

116 transfer cases and cartons from the Executive Council. These included records from National and World Mission (including the records of the Roanridge Training and Conference Center), Ecumenical Officer, Office of the Presiding Bishop-Suffragan Bishop for the Armed Forces, Department of Christian Social Relations, Department of Christian Education, Department of Communication, General Convention Special Program, National Officer for Indian Work, Home Department/Domestic Missions-Records of American Church Institute Colleges (additions to American Church Institute for Negroes Records), Church Association for Seamen's Work, Communications Officer, Home Department-Episcopal Services for Youth (these were originally sent to the Archives in 1968 but were subsequently returned to New York; they have now been returned to the Archives), Sherrill Resource Center, Records in re the arrest and deportation trial proceedings of Dr. William Henry Scott, lay missionary and educator in the Philippines, 1972-1976 (sent to the Archives by Dr. Scott through the Office of the Presiding Bishop), Anglican-Roman Consultation Records 1965-1977 (sent to the Archives by the Ecumenical Officer), additions to the Personnel Records of the Executive Council/National Council/DFMS.

---

\*No attempt is made to list each individual item received in the Archives, neither is this a complete listing. Individual items are recorded in our Accessions Book.

5 transfer cases of House of Bishops and House of Deputies Records 1967 and 1969 from the Secretary/Treasurer of General Convention.

Records of the Deputies Committee on Structure for the 1973 General Convention from the Secretary, Charles Rehkopf

Diocesan Journals from the Office of the Secretary of the General Convention.

1 locked metal box of House of Bishops confidential records from late 19th century and early 20th century.

42 cartons and 1 transfer case containing the Custodian's Collection of Prayer Books and related publications from the Custodian of the Standard Book of Common Prayer.

The Book of Common Prayer, Proposed 1976. Selections. The Holy Eucharist. Altar Edition. The Church Hymnal Corp. 1977. Placed in the Custodian's Collection by the Rev. C. M. Guilbert, Custodian of the Standard Book of Common Prayer.

The Prayer Book of Edward VII, Church of England. London: Eyre & Spottiswoode, printers to His Majesty and the Guild of Handicrafts, 1903. Decorations by C. R. Ashbee. Placed in the Custodian's Collection by Matthew Costigan for the Rev. C. M. Guilbert, Custodian of the Standard Book of Common Prayer.

Archival records of the General Convention from other sources:

Journals of the House of Bishops, manuscript and typescript, 1878-1907 from the Library of the Episcopal Divinity School.

Manuscript Minutes for the House of Bishops for 1804 from the Library of the Episcopal Divinity School.

Records of the House of Bishops 1784-1785, 1786 from the Library of the Episcopal Divinity School.

Typescript Minutes of the Joint Commission for Enlarging and Revising the Hymnal, April 1911-July 1914 from the Library of the Episcopal Divinity School.

Part of the debate at General Convention on the Memorial presented by the Diocese of Maryland, 1850 entitled "To the Bishops and Clerical and Lay Deputies of the [PECUSA] in General Convention Assembled," purchased from rare book dealer.

Set of Pickering Books of Common Prayer, 7 volumes. Given to the Custodian of the Standard Book of Common Prayer for deposit in the Custodian's Collection by the James Walker Cain Family.

#### *Diocesan Archives*

Diocesan Journals

Diocesan Periodicals

Diocese of Texas, Records of the Rt. Rev. Scott Field Bailey, placed in the Archives by Bishop Bailey and the Diocese of Texas.

#### *Private Papers*

Small collection of papers from the files of Bishop Charles P. Anderson on national and ecumenical issues, from the Archives of the Diocese of Chicago.

Service Book of the Rev. Adam A. McAlister, Chaplain U.S. Navy, 1863-1895, from the Library of the Episcopal Divinity School.

Private Papers of the Rev. Dudley Chase (son of Bishop Chase), from the Library of the Episcopal Divinity School.

Manuscript Journal of the Official Acts of Baptisms, Confirmations, Weddings and

## APPENDICES

---

- Burials, 1877-1898 of the Rev. William H. Avery, from the Library of the Episcopal Divinity School.
- Private Papers of Maurice E. Votaw (Professor of Journalism at St. John's University, Shanghai, China), from Mr. Votaw.
- Small collection of manuscript letters and autographs of Episcopal Bishops, 1842-1944, (internal evidence indicates that this was the collection of the Rev. George L. Paine), from the University Archives, Texas A & M University.
- Private Papers of Clifford P. Morehouse, sent to the Archives by Frederick C. Morehouse.
- Private Papers of Ruth Gillette Hardy/Charles Gillette, placed in the Archives by the Rev. Lawrence L. Brown for Ruth G. Hardy.
- Private Papers of the Rt. Rev. Alonzo Potter (1800-1865), Bishop of the Diocese of Pennsylvania 1845-1865, sent to the Archives by the Archives of the Diocese of New York.
- Private Papers of Agnes P. Mahony, missionary nurse in Liberia, correspondence 1873-1919, sent to the Archives by Mrs. Joseph J. Wolpert, Sr.
- Additions to the Rev. Claude L. Pickens, Jr. Papers.
- Private Papers of Venetia Cox, missionary in China (3 photograph albums).
- Private Papers of the Rev. Dr. Howard Albert Johnson (lectures, sermons, notes, etc.).
- Private Papers of the Rev. Frank Gavin, composed of the writings of Father Gavin, manuscript, typescript and printed, placed in the Archives by the Rev. Sister Rachel Hosmer and the order of St. Helena.

### *Records of Organizations and Institutions*

- Small collection of materials on the Brotherhood of St. Andrew sent to the Archives by Mr. Arthur Ben Chitty.
- Records of the National Association of Episcopal Schools, Inc., Minutes and related documents 1965-1976, sent to the Archives by the Rev. John Paul Carter.
- Archives of the Order of Holy Cross. These are not completely arranged and can be examined only by permission of the Superior of the Order. They are being processed by members of the Order.
- Records of the Corporation for the Relief of Widows and Children of Clergymen of the Protestant Episcopal Church in the State of New York, sent to the Archives by the Records Center in New York.

### *Selected Listing of Miscellaneous Items*

- Ph.D. Dissertation, *The Rev. Samuel Peters (1735-1826); Connecticut Anglican, Loyalist, Priest* by Wayne N. Metz. Mr. Metz made extensive use of the Peters Papers in the Archives.
- Senior Tutorial Thesis, *Frederick Rogers Graves and the Episcopal Mission in China 1858-1940*, by James W. Pennington. Mr. Pennington made extensive use of the China Records and the Private Papers of Bishop Graves in the Archives.
- Research Paper by Pamela L. Kelly, University of Texas, *Imperialism, Nationalism, and St. John's University, 1925-1931*. Research was done in the Archives in the China Records.
- Master's Report, *Japan's Occupation of Central China Through Missionary Eyes, 1937-1941*, by Steve Thorpe, University of Texas. Mr. Thorpe made extensive use of China Records in the Archives.
- Manuscript Minutes of the Primitive Episcopal Church, England and the United States, 1831-1837, from the Library of the Episcopal Divinity School.

- 4 reels of tape of General Convention 1973, from the Very Rev. David Collins, St. Philip's Cathedral, Atlanta, Georgia.
- 2 framed photograph portraits of Bishops Alexander Gregg and George H. Kinsolving, first and second bishops of the Diocese of Texas, from the Rt. Rev. and Mrs. Scott Field Bailey.
- Small collection of biographical materials about the Rt. Rev. Charles Henry Brent from the Rev. Frederick W. Kates.
- Small collection of items about Isabelle Lindsay Cain (Mrs. James Ravenel), one of the first four women elected to the National Council. Sent to the Archives by the Sister Josephine, OSH.
- Videotape segment of "Who's Who," April 5, 1977: Visit with Dr. Pauli Murray. Sent to the Archives by Charles Kuralt, CBS News. Also biographical data about Dr. Murray from the Rev. Peter James Lee, Chapel Hill, N.C.
- Rehkopf, Charles F., *The Episcopate of George Leslie Cadigan, D.D., 1959-1975, The Cadigan Years*, 2 volumes, 1976. Sent to the Archives by Charles F. Rehkopf and the Diocese of Missouri.
- The Holy Bible . . . T. and J. Swords* 1818. Sent to the Archives by the Rev. H. Elliott Wright and the Rev. Juanita B. Wright.
- The Rt. Rev. James T. Pong, Bishop of Taiwan, *Worldly Ambition vs. Christian Vocation: Autobiography of a Chinese Bishop*. Published by the Taiwan Episcopal Church for private circulation.
- 5 cartons of Episcopal Church historical materials from the Library of the Yale Divinity School.
- Letter from John Keble to the Rev. John B. Wakefield dated September 4, 1848. Placed in the Archives by the Rev. William B. Murdoch.
- Eighteen letters written by the Rt. Rev. Jackson Kemper to the Rev. Charles Carroll Edmunds, Sr., 1851-1863. Placed in the Archives by the Rev. Gale D. Webbe.
- 1 wooden box containing the Death Mask of Dr. Rudolf B. Teusler, founder of St. Luke's Hospital, Tokyo, from the Church Center in New York.
- Unpublished manuscript, *Hsin Hsin Yin, Hearts Touch Hearts*, compiled and edited by Archibald J. Sampson from the writings of Alice H. Gregg, missionary in China 1916-1950. Placed in the Archives by Archibald J. Sampson.
- Stephen Bayne, A Bibliography*, copyright Lucy C. Bayne 1978. Placed in the Archives by the Rev. Sam Van Culin.
- Parish histories.
- Diocesan histories.
- Historical publications by and from Kenneth W. Cameron.
- Publications of Seabury Press.
- Publications of the Episcopal Book Club.
- National Church periodicals.

### Progress in Arranging and Cataloging Records

The 99 Record Groups (RG) which are listed below represent about 15 years of sorting, arranging and cataloging. Approximately 1/3 of them were sorted, arranged and cataloged in this triennium. The full list is included in this report since the Archives does not yet have a *Guide* to its holdings. Very little full cataloging has been done in the past two years because of other demands on the staff.

Records which span periods of reorganization and name changes include information in the headings that reflect such changes, i.e. "PECUSA. Executive (National)

## APPENDICES

---

Council" indicates that the records were produced under both names. Dimensions are given in linear feet.

- RG 1 PECUSA. House of Bishops. Minutes, 1804-1959. 14 1/2 ft.
- RG 2 PECUSA. House of Deputies. Minutes, 1823-1958. 12 ft.
- RG 3 PECUSA. House of Bishops. Secretary's records, 1784-1937. 4 1/2 ft.
- RG 4 PECUSA. House of Deputies. Secretary's records, 1853-1943. 1/2 ft.
- RG 5 PECUSA. General Convention. Sermons 1786-1928. 2 ft.
- RG 6 PECUSA. House of Bishops. Pastoral Letters, 1808-1958. 2 ft.
- RG 7 PECUSA. Presiding Bishop. Official acts, 1868-1940. 1/2 ft.
- RG 8 PECUSA. Gen. Convention. Jt. Comm. on Renewal. Records of the consultant, 1967-1970. 1/2 ft.
- RG 9 PECUSA. Gen. Convention. Memorials, petitions, 1853-1949. 2 ft.
- RG10 PECUSA. Gen. Convention. Jt. Comms, Commits, and Boards records, 1789-1973. 17 ft.
- RG11 PECUSA. House of Bishops. Committees' records, 1856-1945. 1/2 ft.
- RG12 PECUSA. House of Deputies. Committees' records, 1856-1946. 1/2 ft.
- RG13 PECUSA. Gen. Convention. Misc. reports, 1865-1946. 1/2 ft.
- RG14 PECUSA. Gen. Convention. Recorder. Ordination records, 1858-1942. 1/2 ft.
- RG15 PECUSA. Gen. Convention. Registrar. Consecr., trans., resignation of bishops, 1795-1970. 23 1/2 ft.
- RG16 PECUSA. Gen. Convention. Programs, registers, etc., 1799-1958. 1 1/2 ft.
- RG17 PECUSA. Gen. Convention. Pictures, 1850-1937. 8 ft.
- RG18 P.E. Church in the Confederate States of America. Records, 1850-1884. 2 ft.
- RG19 PECUSA. Gen. Convention. Registrar. Consecr., trans., resignation of bishops, 1969-1973. 2 ft.
- RG20 PECUSA. Church Pension Fund. Clergy lists, 1785-1896. 1/2 ft.
- RG21 PECUSA. Forward Movement. Publications, records, 1934-1974. 2 1/2 ft.
- RG22 PECUSA. Presiding Bishop. Records. 1868-1961. 15 1/2 ft.
- RG23 PECUSA. Atlanta (Diocese). Canon to the Ordinary. Papers (M. L. King and Lovett School), 1961-1964. 1/2 ft.
- RG24 PECUSA. Executive (National) Council. Armed Forces Division records, 1923-ca. 1965. 9 ft.
- RG25 [Being merged with RG100 now being processed. Record group number will be reassigned.]
- RG26 PECUSA. Presiding Bishop. Records, 1949-1972. 6 ft.
- RG27 PECUSA. Executive (National) Council. Overseas Department records, 1923-1967. 4 1/2 ft.
- RG28 PECUSA. Mutual Responsibility Commission. Records, 1962-1970, (Walker Taylor). 8 1/2 ft.
- RG29 PECUSA. Gen. Convention. Journals, 1784-1967. 7 ft.
- RG30 [Being merged with RG100 now being processed. Record group number will be reassigned.]
- RG31 PECUSA. Executive (National) Council. Department of Christian Social Relations records, 1921-1969. 4 ft.
- RG32 PECUSA. Executive (National) Council. Home Department Records, 1931-1966. 4 ft.
- RG33 PECUSA. Executive (National) Council. Home Department, Town and Country records, 1945-1970. 2 ft.
- RG34 PECUSA. Executive (National) Council. General records, 1912-1969. 2 ft.

---

**HISTORICAL SOCIETY**

---

- RG35 PECUSA. House of Bishops/ House of Deputies. Minutes, records, 1961-1964. 4 1/2 ft.
- RG36 PECUSA. Gen. Convention. Secretary. Records. 1937-1972. 2 ft.
- RG37 PECUSA. House of Bishops. Secretary's working papers, 1959-1973. 2 ft.
- RG38 PECUSA. Project Test Pattern. Records, 1969-1973. 15 1/2 ft.
- RG39 PECUSA. Domestic and Foreign Missionary Society (D&FMS). Minutes of Board of Missions and Executive Committee. 1911-1919. 8 ft.
- RG40 PECUSA. National Council. Minutes, 1920-1949. 19 ft.
- RG41 PECUSA. D & F M S. Minutes, 1822-1920. 15 1/2 ft.
- RG42 PECUSA. American Church Missionary Society. Minutes, 1860-1930. 1 ft.
- RG43 PECUSA. Presiding Bishop. A. C. Lichtenberger papers, 1925-1963. 1/2 ft.
- RG44 PECUSA. D & F M S. Letter books, letter-press books, 1820-1911. 24 ft.
- RG45 PECUSA. D & F M S. Foreign Committee general correspondence received, 1848-1883. 25 1/2 ft.
- RG46 Brotherhood of St. Andrew in the U.S. Records, 1883-1975. 1 ft.
- RG47 PECUSA. CODE (Archdeacons' Conference). Records, 1963-1972. 1 ft.
- RG48 PECUSA. Gen. Convention. Registrar. Consecration records, 1953-1973. 1 ft.
- RG49 PECUSA. National Council. General records, 1920-1936. 45 ft.
- RG50 PECUSA. D & F M S. Executive Committee, correspondence received, 1821-1835. 3 1/2 ft.
- RG51 PECUSA. D & F M S. Secretary-General Agents and Treasurers records, 1835-1885. 38 ft.
- RG52 PECUSA. D & F M S. General Secretary and Treasurer records, 1885-1919. 26 ft.
- RG53 PECUSA. Texas (Diocese). Bishops' records, 1945-1964. 8 ft.
- RG54 PECUSA. National Council (D & F M S). Treasurer and Asst. Treasurer records, late 19th c.-mid-20th c. 11 ft.
- RG55 PECUSA. Executive (National) Council. Home Department records, early 1920's-early 1960's. 4 1/2 ft.
- RG56 PECUSA. Executive (National) Council (D & F M S). Department of Christian Education records, 1911-1967. 7 1/2 ft.
- RG57 PECUSA. Executive (National) Council. College Work records, 1927-1967. 1 1/2 ft.
- RG58 Chase, Dudley. Papers, 1842-1905. 1/2 ft.
- RG59 PECUSA. National Council. Town and Country records, 1923-1962. 3 ft.
- RG60 PECUSA. National Council. Advisory Committee on Ecclesiastical Relations minutes, reports, 1930-1939. 1/2 ft.
- RG61 PECUSA. American Church Institute for Negroes. Records, 1905-1968. 8 ft.
- RG62 PECUSA. National Council (D & F M S). Alaska records, 1884-1952. 22 ft.
- RG63 PECUSA. National Council (D & F M S). Brazil records, 1854-1961. 6 ft.
- RG64 PECUSA. National Council (D & F M S). China records. 1835-1951. 80 ft.
- RG65 PECUSA. National Council (D & F M S). Cuba records, 1874-1962. 6 ft.
- RG66 PECUSA. National Council (D & F M S). Dominican Republic records, 1902-1964. 2 ft.
- RG67 PECUSA. National Council (D & F M S). Greece, Constantinople and Crete records, 1828-1909. 6 ft.
- RG68 PECUSA. National Council (D & F M S). Haiti records, 1855-1952. 2 1/2 ft.
- RG69 PECUSA. National Council (D & F M S). Hawaii records. 1902-1952. 5 ft.
- RG70 PECUSA. National Council (D & F M S). India records, 1873-1952. 1/2 ft.
-

## APPENDICES

---

- RG71 PECUSA. National Council (D & F M S). Japan records, 1859-1953. 43 ft.  
RG72 PECUSA. National Council (D & F M S). Liberia records, 1822-1952. 38 ft.  
RG73 PECUSA. National Council (D & F M S). Mexico records, 1864-1952. 11 1/2 ft.  
RG74 PECUSA. National Council (D & F M S). Palestine records, 1868-1890. 1/2 ft.  
RG75 PECUSA. National Council (D & F M S). Panama Canal Zone, Colombia and Central America records. 1851-1960. 4 1/2 ft.  
RG76 PECUSA. National Council (D & F M S). Philippine records, 1901-1968. 24 ft.  
RG77 PECUSA. National Council (D & F M S). Puerto Rico records, 1870-1952. 11 ft.  
RG78 PECUSA. National Council (D & F M S). Virgin Islands records, 1917-1950. 1 ft.  
RG79 PECUSA. Executive (National) Council (D & F M S). General historical mission records, 1896-1965. 15 1/2 ft.  
RG80 PECUSA. National Council (D & F M S). Miscellaneous missions records, 1871-1952. 1/2 ft.  
RG81 PECUSA. D & F M S. General Secretary's records, 1906-1911. 1/2 ft.  
RG82 Forrester, Henry. Papers, 1871-1882. 1/2 ft.  
RG83 PECUSA. American Church Missionary Society. Records, 1860-1938. 2 ft.  
RG84 [Being merged with RG101 now being processed. Record group number will be reassigned]  
RG85 PECUSA. Executive (National) Council. Department of Christian Social Relations (and earlier titles) records, 1893-1968. 21 1/2 ft.  
RG86 Heim, Kenneth E. papers, 1953-1973. 19 ft. [Closed]  
RG87 PECUSA. Executive Council. General Convention Special Program records, 1965-1974. 46 1/2 ft. [Closed]  
RG88 Potter, Alonzo. papers, 1818-1863. 2 ft.  
RG89 PECUSA. Executive (National) Council. Armed Forces Division records, 1924-1972. 6 1/2 ft.  
RG90 PECUSA. Executive (National) Council. Ecumenical Office records, 1961-1971. 1 1/2 ft.  
RG91 [Being merged with RG100 now being processed. Record group number will be reassigned]  
RG92 PECUSA. Executive (National) Council. I.C.Y.E. Office records, 1963-1970. 2 ft.  
RG93 PECUSA. Executive (National) Council. Indian Work records, 1961-1970. 10 ft.  
RG94 PECUSA. American Church Institute for Negroes. Records 1940-(1954-1968) - 1970. 2 1/2 ft.  
RG95 PECUSA. Church Work with Seamen. Records, 1950-1976. 2 1/2 ft.  
RG96 PECUSA. Executive Council. General Convention Special Program records, 1967-1973. 3 ft. [Closed]  
RG97 Johnson, Howard Albert. Papers, 1936-1971. 1. 1/2 ft.  
RG98 PECUSA. Executive (National) Council (D & F M S). Episcopal Service for Youth/Church Mission of Help records, 1909-1976. 9 ft.  
RG99 PECUSA. Executive (National) Council. National and World Mission (Overseas Department and Home Department), 1957-1969. 3 ft.

### Use of Records

101 researchers have used the archives, historical collections and library during this

---

triennium. 44 of these have been working on substantial research projects. Topics of research have included:

- A History of the Mountain Provinces, Northern Luzon, Philippines since 1903
- American Economic Interest in Japan, 1931-1941
- American Women as Missionaries of the Episcopal Church in China, 1925-1937
- Imperialism, Nationalism, and St. John's University, 1925-1931
- Frederick Rogers Graves and the Episcopal Mission in China, 1858-1940
- The Missionary Reaction to the Tai-Ping Rebellion
- Japan's Occupation of Central China Through Missionary Eyes, 1937-1941
- Missionary Work in China During the Early 20th Century
- Episcopalian Missionaries in China and Africa, 1821-1917
- History of the Grebo in Southeastern Liberia with an Emphasis on Their Involvement in Migrant Labor
- Education and Missions in Liberia, 1823-1873
- Alexander Crummell's African Years and Black Nationalism on the Eve of the Civil War
- The Influence of Protestant Missionary Activities on Mexico, 1870-1920
- Missionary Activities in Cuba 1898-1958 and the Impact of the Culture Particularly via Protestant Schools
- History of the Kutchin Indians of Alaska (Ft. Yukon Area)
- History of St. Margaret's School, Tokyo
- A Bibliography of published materials related to the history of the Church in Latin America
- The Anglican Clergy in New Jersey at the Time of the American Revolution
- Biography of the Rt. Rev. John Henry Hobart
- Bishop Ethelbert Talbot — the Missionary Experience in the Rocky Mountain West, 1875-1900
- The Case of the Rt. Rev. Paul Jones, Episcopal Bishop to the Missionary District of Utah, December 16, 1914-April 11, 1918: A Question of Conscience
- Biography of the Rt. Rev. Karl Morgan Block
- Pacifists and the Episcopal Church 1914-1924
- Biography of the Rt. Rev. Richard Channing Moore
- The Arizona Years of the Rt. Rev. William Scarlett
- Christian Socialism in Utah, 1900-1920
- Blacks in the Episcopal Church, 1865-1910
- The Ministry of the Episcopal Church in the U.S.A. to Immigrants and Refugees: A Historical Outline
- Library and Publishing Activities of the Episcopal Church in the 19th Century

Research requests by mail have continued to increase. 430 requests have been researched and answered and 179 referrals to other sources of data have been made.

### **Other Activities**

The library of the Archives and the Historical Society has a large number of duplicates of valuable books. These are being listed and they will be offered to Seminary libraries first, then to college libraries where courses in religion are taught.

The Archivist has participated in various professional activities. She was chairperson for the Professional Development Committee of the Society of Southwest Archivists; served on the Program Committee and Awards Committee of the Society of American Archivists and her paper, "Minimum Standards for Church Archivists," was published in the *Georgia Archive*. She received the Sister Claude Lane Award presented for professional achievement in religious archives and has attended the annual meetings of the Society of Southwest Archivists and the Society of American Archivists. She was on the faculty of the Leadership Conference of Women Religious: Workshop on Basic Archival Management in San Antonio in 1977 and the Society of American Archivists Basic Workshop in Austin in 1978. In the fall of 1977 she visited the modern archives of the Church of England at Church House, London, and the archives of the Northern Province at the Borthwell Institute, York.

---

## APPENDICES

---

### **The Seminary of the Southwest**

The relationship between the Archives and the Seminary continues to be a happy one. For the General Convention it is a profitable one. The entire second floor of the Library (ca. 8,000 sq. ft.) has been given over to the Archives. The Archives is a guest of the Seminary; if this space were rented it would cost from \$40,000- \$48,000 a year. Furthermore, costs of electricity and air-conditioning are paid by the Seminary. At various times students employed by the Seminary have worked in the Archives on tasks that did not require professional skills. The Seminary, therefore, makes a substantial contribution to the archival program of the Episcopal Church. The Archives and Historical Society both recognize and are grateful for this support.

### **Visitation by a Sub-Committee of the Joint Committee on Program, Budget and Finance of the General Convention**

The Reverend Donald Hungerford, the Reverend James Gundrum and Mr. Kenneth Miller, representing the Joint Committee, visited the Archives in the spring and summer of 1978. They enlisted the assistance of another Archivist as a consultant. Dr. David Gracy II, Archivist of the State of Texas, was the consultant and prepared a report on the Church's Archives for the Joint Committee.

Dr. Gracy's report contained four basic recommendations which the Joint Committee has taken under consideration. They were: the employment of a third full-time staff person; the establishment of a records management program to provide guidelines for destruction and retention of records of the Executive Council and General Convention, thus preventing the use of funds to preserve unimportant records while insuring the adequate care for important ones; the establishment of a microfilming project to film all archival holdings and store the film in another repository for safety in case of fire or other disaster; the initiation of a feasibility study for additional archival space in the future. The implementation of the recommendations is reflected in the proposed Archives budget for 1980-1982.

Respectfully submitted,

V. Nelle Bellamy, Ph.D.  
Archivist

### **Resolution #A-51**

*Resolved*, the House of \_\_\_\_\_ concurring, that The Historical Society of the Episcopal Church shall be the custodian of the Archives of the Episcopal Church and the Board of the Society shall be the Board of the Archives. This Board shall report to the General Convention according to General Convention procedures on the funds received from the General Convention for the custodianship of the Archives.

### **Resolution A-52**

*Resolved*, the House of \_\_\_\_\_ concurring, that the sum of \$244,654.00 be appropriated by the General Convention for the Archives of the Episcopal Church for the triennium, 1980-82.

Respectfully submitted,

Scott Field Bailey  
Bishop of West Texas  
President, Church Historical Society

## HISTORICAL SOCIETY

### *Officers of the Society:*

President, The Rt. Rev. Scott Field Bailey  
 Vice-President, The Very Rev. W. Roland Foster  
 Secretary, The Rev. Frank E. Sugeno  
 Treasurer, Dr. Paul L. Ward

### Proposed Budget 1980-1982

	Fiscal Year 1/80-12/80	Fiscal Year 1/81-12/81	Fiscal Year 1/82-12/82	Total
<b>SALARIES</b>				
Archivist	\$18,000.00	\$18,000.00	\$18,000.00	
Assistant Archivist	13,500.00	13,500.00	13,500.00	
Librarian	12,500.00	12,500.00	12,500.00	
Part time assistance for bookkeeping, receptionist typist	6,000.00	6,000.00	6,000.00	
Social Security	3,300.00	3,300.00	3,300.00	
Retirement for Archivist	3,250.00	3,250.00	3,250.00	
Retirement for Assistant Archivist	2,450.00	2,450.00	2,450.00	
Health Insurance for the Archivist, Asst. Archivist and Librarian	1,600.00	1,600.00	1,600.00	
	\$60,600.00	\$60,600.00	\$60,600.00	\$181,800.00
<b>OPERATING EXPENSE</b>				
Contribution	\$ 1,200.00	1,200.00	1,200.00	
Telephone	1,100.00	1,100.00	1,100.00	
Photo Reproduction	100.00	100.00	100.00	
Publicity Piece	400.00	400.00	400.00	
Supplies	1,100.00	1,100.00	1,100.00	
Acquisitions	400.00	400.00	400.00	
Equipment	300.00	300.00	300.00	
Insurance/Maintenance	300.00	300.00	300.00	
Postage	400.00	400.00	400.00	
Travel & Professional Expenses	2,200.00	2,200.00	2,200.00	
Audit - Legal	700.00	700.00	700.00	
Miscellaneous	300.00	300.00	300.00	
	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 25,500.00
<b>RECORDS MANAGEMENT</b>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 6,000.00
<b>MICROFILMING</b>	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00
	\$76,100.00	\$76,100.00	\$76,100.00	\$228,300.00
		\$81,427.00*	\$87,127.00*	\$244,654.00

\*Annual increment of 7% to take care of inflationary costs.

FINANCIAL REPORT  
STATEMENT OF INCOME AND EXPENSE  
FOR THE PERIOD September 1, 1975 through December 31, 1978

## INCOME

	Fiscal Year 9/75-8/76	Fiscal Year 9/76-12/76	Fiscal Year 1/77-12/77	Fiscal Year 1/78-12/78	Total
General Convention	\$45,000.00	\$16,875.00	\$50,000.00	\$54,000.00	\$165,875.00
Subscription Membership dues	15,223.97	3,511.15	14,491.23	14,830.39	48,056.74
Patron and Sustaining dues	1,132.50	300.00	1,723.00	1,460.00	4,615.50
Advertising (Hist. Mag.)	860.27	—	—	382.00	1,242.27
Miscellaneous	1,276.26	78.29	96.17	36.91	1,487.63
Historical Mag. sales	1,006.95	52.35	222.50	333.50	1,615.30
Microfilm Royalty	38.53	—	8.28	63.38	110.19
Photo Reproduction	306.56	82.33	467.32	461.22	1,317.42
Hist. Mag./Archives grants/gifts	10,977.90	—	22.00	139.23	11,139.13
Archives Subsidy	—	—	3,000.00	—	3,000.00
Postage, Pho Repro., Microf. Reimb.	—	—	—	20.03	20.03
Promotion Letter	—	—	—	290.00	290.00
	<u>\$75,822.94</u>	<u>\$20,899.12</u>	<u>\$70,030.50</u>	<u>\$72,016.65</u>	<u>\$238,769.21</u>

## EXPENSE

SALARIES, FICA,  
ANNUITY, INS. .

\$41,784.28	\$13,877.96	\$43,456.70	\$42,296.75	\$141,415.69
-------------	-------------	-------------	-------------	--------------

## OPERATING EXPENSE

Contribution (ETS)	1,200.00	400.00	1,200.00	1,200.00	4,000.00
Phone	1,184.88	349.36	939.53	1,019.09	3,492.86
Supplies	1,791.02	610.78	1,755.30	1,336.51	5,493.61
Acquisitions	792.08	38.01	319.68	231.97	1,381.74
Equipment	495.06	—	182.91	266.03	944.00
Equipment Maint. & Ins.	371.00	170.00	403.45	375.80	1,320.25
Travel & Prof. Exp.	1,894.94	1,234.59	2,283.58	2,516.88	7,929.99
Postage	1,143.34	125.92	1,145.82	799.53	3,214.61
Promotion Letter	—	—	—	46.25	46.25

## HISTORICAL MAGAZINE

Publication	21,654.35	4,456.64	16,219.76	15,925.22	58,255.97
Promotion	3,140.38	100.00	2,681.48	609.70	6,531.56
Editor's Discretion Fund	—	—	—	310.00	310.00

## MISCELLANEOUS

1,476.99	182.15	1,023.42	610.34	3,292.90
<u>\$76,928.32</u>	<u>\$21,545.41</u>	<u>\$71,611.63</u>	<u>\$67,544.07</u>	<u>\$237,629.43</u>

## APPENDICES

### CAPITAL NATIONAL BANK

#### CHS Operating Account

Balance September 1, 1975 \$ 3,052.03

Add: Total Income

9/1/75-8/31/76	\$75,822.94		
9/1/76-12/31/76	20,899.12		
1/1/77-12/31/77	70,030.50		
1/1/78-12/31/78	72,016.65	\$238,769.21	238,769.21

(schedule)

Funds transferred from designated savings accounts

at Austin Savings and Loan and Mutual Savings 7,267.00

Bank adjustments 123.10

Less: Total Expense

9/1/75-8/31/76	\$76,928.32		
9/1/76-12/31/76	21,545.41		
1/1/77-12/31/77	76,611.63		
1/1/78-12/31/78	67,544.07	(\$237,629.43)	(237,629.43)

(schedule)

Refund overpay from General Convention (1,875.00)

Funds transferred to Mutual Savings (4,170.00)

Bank account adjustments (11.00)

Bank Balance 12/31/78 \$ 5,525.91

#### Friends of the Archives Account (A)

Balance September 1, 1975 \$ 232.66

Add: Total Income (9/1/75-12/31-78)

\$ 4,120.00

Refunds and Transferred

Funds	2,628.38	\$ 6,748.38	6,748.38
-------	----------	-------------	----------

Less: Total Expense (9/1/75-12/31/78)

(\$5,597.53)

Funds transferred to

Savings	(\$1,300.00)	(\$6,897.53)	(6,897.53)
---------	--------------	--------------	------------

Bank Balance 12/31/78 \$ 83.51

#### MUTUAL SAVINGS AND LOAN

Historical Society Regular Account (B) \$ 1,869.82

Historical Society Endowment Fund 2,191.67

Church Historical Society-ARCHIVES (C) 4,170.00

#### AUSTIN SAVINGS AND LOAN

Historical Society of the Episcopal Church (D) 5,330.17

Historical Society-Friends of the Archives (E) 481.56

(A) Funds restricted to improvement and expansion of the Archives

(B) Funds held in reserve for the Historical Magazine

(C) New account opened for Archives Savings

(D) Historical Society Reserve

(E) Funds restricted to improvement and expansion of the Archives