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**Source Documentation for Resolution 2015-A084**

**Title: Modify the Parochial Report**

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**THE 2015 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS**  
**ACCORDING TO CANONS I.6, I.7, AND I.17**  
**(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation		Diocese	
Street Address1		City	State
Street Address2		Zip + 4	County
Mailing Address1		Mailing City	State
Mailing Address2		Zip + 4	Phone #
Federal Tax ID#	Email Address	Congregation's Web Address <b>http://</b>	

**Report Preparation**

Page 2. Prepared by:	Daytime Phone
Page 3. Prepared by:	Daytime Phone

**Certified by the Clerk of the Vestry**

Certified by (Print or type name)	
Signature	Date

**Certified by the Treasurer/Financial Officer**

Certified by (Print or type name)	
Signature	Date

**Certified by the Rector/Vicar/Priest-in-Charge**

Certified by (Print or type name)	
Signature	Date

**Vestry Approval**

Indicate the date that your 2015 Parochial Report was approved by the vestry or Bishop's Committee (Canon I.6.1)	Date
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## Membership, Attendance and Services of the Reporting Congregation

### Using Last Year's Report:

Active Baptized Members of the Reporting Congregation Reported Last Year

Using the 2014 Parochial Report, record the **Number of Baptized Members Reported as of December 31, 2014.** (See your 2014 Parochial Report, Box M14.)

Members Reported Last Year = M14.

### Using the Register of Church Membership and Rites:

During the Report Year

Increases in Membership

**1. Increases during year:** All members added to the baptized members section of the congregation's Membership Register during 2015 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.

Total Increases = 1.

Decreases in Membership

**2. Decreases during year:** All active baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.

Total Decreases = 2.

Active Baptized Members of the Reporting Congregation At Year-End

**M15.** Add the increases entered in box 1 to **Box M14**. Then subtract the decreases entered in box 2 for the total active membership as of December 31, 2015.

Total Active Baptized Members (end of report year) = M15

Communicants in Good Standing of the Reporting Congregation

**Communicants in good standing:** Baptized members of the reporting congregation who "have received Holy Communion **at least three times** during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."

**3. Adult communicants in good standing (age 16 and over) = 3.**

**4. Youth communicants in good standing (under age 16) = 4.**

**5. Total communicants in good standing (sum of 3 and 4) = 5.**

Youth Communicants in Good Standing

Others Active

**6. Others who are active** whose baptisms are **not** recorded in the Membership Register, or in another Episcopal congregation. **Others = 6.**

### Using the Service Register:

Average Sunday Attendance for 2015

**7. Sunday (& Saturday Evening) Attendance** Divide total attendance by the total number of Sundays when services were held. **Avg. Sunday Attendance = 7.**

Weekday Attendance in Congregations without Sunday Attendance

**8. Average Principal Worship Service Attendance on a Weekday** (in congregations without Sunday or Saturday evening services) = **8.**

Easter Attendance in 2015

**9. Easter Sunday Attendance** (9)

### Sacraments & Services:

Number of Holy Eucharists Celebrated During 2015

**10. Total Sunday & Saturday Evening Eucharists** (10)

**11. Total Weekday Eucharists** (11)

**12. Total Private Eucharists** (12)

Daily Offices and Other Services Held During 2015

**13. Daily Offices on Sunday or Saturday Evening** (13)

**14. Daily Offices Held on Weekdays** (14)

**15. Marriages Conducted in 2015** (15)

**16. Burials Conducted in 2015** (16)

### Using the Register of Church Membership and Rites:

Baptisms in 2015

**17. Baptisms 16 years and older** (17)

**18. Baptisms under 16 years of age** (18)

Confirmations in 2015

**19. Confirmations 16 years and older** (19)

**20. Confirmations under 16 years of age** (20)

Received in 2015

**21. Received by a Bishop** (21)

### Education:

Children and Youth

**22. Total Church School Students enrolled in 2015** (22)

Adult Education in 2015

**23. Regular Sunday or weekday adult education programs held?** Yes ☐ No ☐

**24. Number of adults engaged in religious education or spiritual formation**

## Stewardship and Financial Information of the Reporting Congregation

### Giving Information for 2015:

**Number of Pledges** 1. Number of signed pledge cards for 2015 report year (1) \_\_\_\_\_

**Total \$ Pledged** 2. Total dollar amount pledged for 2015 report year (2)\$ \_\_\_\_\_

### Report of Revenues and Expenses for 2015:

**Operating Revenues** 3. Plate offerings, pledge payments & regular support (3) \_\_\_\_\_

4. Money from investments used for operations in 2015 (4) \_\_\_\_\_

5. Other operating income, including unrestricted gifts & restricted gifts used for operations & contributions from congregation's organizations (5) \_\_\_\_\_

6. Unrestricted bequests used for operations (6) \_\_\_\_\_

**Subtotal Normal Operating Income (3+4+5+6) = A**

7. Assistance from diocese for operating budget (7) \_\_\_\_\_

**Total Operating Revenues (A+7) = B**

**Non-Operating Revenues** 8. Capital funds, gifts & additions (8) \_\_\_\_\_

9. Additions to endowment & other investment funds (9) \_\_\_\_\_

10. Contributions & grants for congregation-based outreach & mission programs (10) \_\_\_\_\_

11. Funds for transmittal to other organizations (11) \_\_\_\_\_

**Subtotal Non-Operating Revenues (8+9+10+11) = C**

**Total All Revenues (B+C) = D**

**Operating Expenses** 12. To diocese for assessment, apportionment, or fair share (12) \_\_\_\_\_

13. Outreach from operating budget (13) \_\_\_\_\_

14. All other operating expenses (14) \_\_\_\_\_

**Subtotal Operating Expenses (12+13+14) = E**

**Non-Operating Expenses** 15. Major improvements & capital expenditures (15) \_\_\_\_\_

16. Expenses for congregation's outreach & mission (16) \_\_\_\_\_

17. Funds contributed to Episcopal seminaries (17) \_\_\_\_\_

18. Funds sent to other organizations (18) \_\_\_\_\_

**Subtotal Non-Operating Expenses (15+16+17+18) = F**

**Total All Expenses (E+F) = G**

### At Year-End:

**As of December 31, 2015** 19. Total cash in all checking & passbook savings accounts (19) \_\_\_\_\_

20. Total investments at market value (not including cash reported in line 19) (20) \_\_\_\_\_

**Priest(s) Serving this Congregation**

Last name of Rector, Vicar, Dean, Priest-in-charge or interim	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active
Name of other congregation(s) currently served by this priest (if any)		

Last name of associate priest, assistant priest or curate	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assistant, or other priest	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assistant or other priest	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

***If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.***

***If you have no resident priest at present, who leads Sunday worship services? (check all that apply)***

- ☐ Supply priest(s)  
 ☐ Deacon  
 ☐ lay worship leader  
 Other: \_\_\_\_\_ (e.g. lay vicar)
- ☐ A long-term supply priest \_\_\_\_\_ (Give full name of long-term supply)

**Deacon(s) Serving this Congregation**

Last name of Deacon #1	First name	Middle name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon	Year ordained	
Last name of Deacon #2	First name	Middle name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon	Year ordained	

**Explanation of Unique or Unusual Clergy Situation:**